

LECTORS

Before Sunday

- † Practice the Lessons and prayers aloud. Please check any complex pronunciations ahead, as some Biblical words and names are pronounced differently than would be expected.
- † The Lessons are usually sent to the Lector by mail or e-mail during the week preceding the Sunday for which the Lector is scheduled.

Before the Service

- † Check your mail slot for any prayer changes or insertions.
- † Check with the Pastor to see if there are any changes to the normal procedures. The Pastor can also confirm the pronunciation of parishioners' names if required. It is easier for you to find the Pastor than for him to find you.
- † Ensure that the microphone is on and adjusted to your height and that a copy of the Lessons is on the lectionary.
- † Check the bulletin for when Lessons and prayers will be spoken. Timing will vary according to the type of service.

Lessons

- † Introduce the Lessons in the following manner: "A reading from _____". The Pastor prefers if you say "from the third chapter" rather than "from chapter three".
- † Following the Lesson say: "This is the Word of the Lord" or "Word of God, Word of Life" depending on what is being used for the church season
- † If the Psalm is not being used, the second Lesson follows immediately after the first Lesson.
- † If the Psalm is being used, please introduce the Psalm in the following manner: "Please turn to the Psalm for the day as printed on your insert. We will read/chant responsively with the congregation performing the bolded texts." You will know whether the Psalm will be read or sung by checking the indication in the bulletin.
 - When the Psalm is to be spoken please read the plain text of the Psalm, the congregation will read the bold print.
 - When the Psalm is to be sung, the choir or a soloist will lead after your spoken introduction. Sit with the Pastor during the singing of the Psalms, and return to the lectern for the second Lesson.

Prayers

- † At a Communion Service the prayers are said immediately following the Creed, which follows the Song of the Day. Please proceed to the lectern at the conclusion of the song.
- † At a service without Communion, the prayers immediately follow the offering. Proceed to the lectern down the pulpit side aisle while the ushers come forward down the center aisle. Upon completion of the prayers, face the altar for the Lord's Prayer. When this is completed remain facing the altar while the Pastor gives the Benediction, and then return to your place for the final song.
- † During the portion of the prayers for individuals, allow time for members of the congregation to speak names aloud; after a brief silence, end the petition as indicated on the prayer sheet.
- † When you complete the portion of the prayers that the Lector says, please remain at the lectern while the Pastor reads the Pastor's part. Once the Pastor has finished, return to your seat.