

St. Mark's Lutheran Church
Facility Use Fee Schedule - Revised June 2022

Parish Hall – Occasional Use		
ITEM	Half day (up to 4 hours)	Full Day (up to 8 hours)
Base Rate *	125	200
Set up / tear down**	50	50
Attendance surcharge (more than 75 attendees)	50	50
Use of AV system	50	50
<p>* Includes use of kitchen</p> <p>** Organizers of events that will have a St. Mark's member participating may opt to do their own set up and tear down and forego paying this fee.</p>		

Sanctuary – Occasional Use		
Item	Recital / Concert	Rehearsal
Base Rate up to 4 hours*	200	60**
Base Rate up to 8 hours*	350	85
Piano Tuning (if requested; three weeks advance notice needed)	135	135
Use of Livestreaming Equipment (min 2 hrs) ***	\$50/hr	
<p>* Includes use of public address system, piano, fellowship hall, kitchen for serving prepared foods, pre-event instruction on the use of St. Mark's equipment and set up of such equipment.</p> <p>** Includes use of piano and sound system</p> <p>*** Includes fee for system operator(s). Use dependent on availability of technical operators.</p>		

Meetings		
Item	Half Day (up to 4 hours)	Full Day (up to 8 hours)
Parish Hall	50	75
Parish Hall including use of AV System	75	100
Use of single classroom	35	45
Additional rooms (per room charge)	10	10
Surcharge for use of kitchen and/or if food is served	20	20

DAMAGE DEPOSIT
A \$400 damage deposit if applicable to all rentals.